

EXECUTIVE DEVELOPMENT & RE-GENERATION PROGRAM

PROGRAMME/PROGRAM: _____

APPLICATION FORM

PERSONAL PARTICULARS / BUTIR-BUTIR PERIBADI		DATE OF BIRTH : TARIKH LAHIR
FULL NAME (MR/MISS/MRS) NAMA PENUH :		MARITAL STATUS : STATUS PERKAHWINAN
NRIC NO:/ NO. KP:		
CITIZENSHIP/ TARAF KEWARGANEGARAAN :		
RESIDENTIAL ADDRESS/ ALAMAT KEDIAMAN :		
TEL. NO. / NO. TEL :		
BUSINESS/OFFICE ADDRESS: / ALAMAT PEJABAT :		
TEL. NO. / NO. TEL :		FAX: E-MAIL :
POSTAL ADDRESS (if different from above): ALAMAT SURAT-MENYURAT (jika berlainan dari alamat di atas)		SPONSORSHIP: TAJAAN
		Company <input type="checkbox"/> Bank <input type="checkbox"/> Syarikat Bank
		EPF <input type="checkbox"/> Selffunding <input type="checkbox"/> KWSP Sendiri
2. CURRENT APPOINTMENT (if self-employed, retired or unemployed, please indicate accordingly) / JAWATAN SEKARANG (jika bekerja sendiri, pesara atau tidak bekerja, sila nyatakan)		
JOB TITLE : NAMA JAWATAN :	DATE OF APPOINTMENT : TARIKH PERLANTIKAN	
NAME OF EMPLOYER : NAMA MAJIKAN		
NATURE OF BUSINESS : JENIS PERNIAGAAN		
NO. OF PEOPLE EMPLOYED IN YOUR ORGANISATION : JUMLAH PEKERJA DALAM ORGANISASI		
NO. OF YOUR SUBORDINATES : JUMLAH PEKERJA DI BAWAH KAWALAN ANDA		
DESCRIBE BRIEFLY YOUR MAIN DUTIES : HURAIKAN SECARA RINGKAS TUGAS UTAMA ANDA		

3. COLLEGES, UNIVERSITIES OR OTHER COURSES WHICH YOU HAVE ATTENDED – Attach Certificates/Diploma KOLEJ, UNIVERSITI ATAU LAIN-LAIN KURSUS YANG DIHADIRI (sila lampirkan salinan sijil /Diploma)				
School/Colleges/Universities/Institutions/ Course Organizers <i>Sekolah/Kolej/Univeristi/Institusi/Penganjur Kursus</i>	Date		Degree/Diploma Type Of Course Attended <i>Ijazah/Diploma/Kursus yang dihadiri</i>	Grades Obtained (Where Applicable) <i>Gred/Keputusan</i>
	From <i>Dari</i>	To <i>Hingga</i>		

4. CAREER HISTORY/ BUTIR-BUTIR PENGALAMAN		
Employer's Name & Address <i>Nama & Alamat Majikan</i>	Position <i>Jawatan</i>	From – To <i>Dari-Hingga</i>

I declare that all the information provided above including copies of certificates and documents are true and other documents are true and correct to the best of my knowledge. I hereby authorize Management of BATC to make references checks and to use the information and data in this application to whatever purposes as may be deemed necessary.

Date: _____ Signature : _____

5. LANGUAGE PROFICIENCY/ BAHASA

Bahasa Malaysia

English

6. REFERENCES & APPROVAL/ RUJUKAN & KELULUSAN

Please name one referee who should normally be a person with knowledge of your employment

Referee 1/ Rujukan 1

Name/ Nama :

Position/ Jawatan : _____

Address/ Alamat : _____

Tel/ Tel : _____

Email/ Email : _____

Fax/ Faks : _____

<p>HEAD OF DEPARTMENT APPROVAL (FOR GOVERNMENT DEPARTMENT ONLY) / KELULUSAN KETUA JABATAN (UNTUK JABATAN KERAJAAN SAHAJA)</p> <p>(stamp & signature / cop & tandatangan)</p>
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A non-refundable processing fee must be submitted with the application. The processing fee is RM 100. Cheques, Banker's Draft, Postal Order or Money Orders should be made payable to BENDAHARI UTM. Do not send cash. The full name of the applicant should be clearly printed on the reverse side of the cheque or money orders.

For Office Use		Remarks
1. PERSONAL PARTICULARS		
	Yes	No
Certificate	<input type="checkbox"/>	<input type="checkbox"/>
Photograph (2 copies)	<input type="checkbox"/>	<input type="checkbox"/>
Cover letter of Co. Sponsored	<input type="checkbox"/>	<input type="checkbox"/>
Latest CV / Resume	<input type="checkbox"/>	<input type="checkbox"/>



BATC
Business & Advanced
Technology Centre

SILA KLIPKAN
GAMBAR ANDA
DISINI

UNTUK KEGUNAAN KAD PELAJAR

A) KEGUNAAN PELAJAR:

NAMA PENUH :
(Sila isikan dengan jelas dan menggunakan huruf besar)

NAMA SINGKATAN :
(Untuk dicetak di bahagian hadapan kad pelajar)

NO. K/P :

PROGRAM :
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PUSAT KERJASAMA :

TANDATANGAN PELAJAR :

TARIKH :

B) KEGUNAAN BATC, UTM:

TARIKH DIKELUARKAN :

NO. KAD PELAJAR :

SESSI PENGAJIAN :

TARIKH DIPROSES :

Business & Advanced Technology Centre (BATC)
Universiti Teknologi Malaysia, City Campus, Jalan Semarak 54100, Kuala Lumpur
Tel: 03-2691 4020 Faks: 03-2691 1294
Website: <http://www.batc.edu.my>